

INTERNAL QUALITY ASSURANCE CELL



GL BAJAJ
Institute of Technology & Management

Ref. No. GLBITM/IQAC/2020/01

Date: 10 Jan. 2020

Minutes of Meeting of Internal Quality Assurance Cell (IQAC)

Dated : 10th January 2020
Day : Friday
Timings : 3:30PM –4:15PM
Venue : Board Room, Director Office

A meeting of Internal Quality Assurance Cell (IQAC) was held on 10th January, 2020 at 3:30PM in the Board Room, Director Office-GLBITM. The following members were present-

1. Prof. Rajeev Agarwal, Director-GLBITM (In Chair)
2. Prof. Goutam Sanyal, (Advisor, GLBITM)
3. Prof. Mohit Bansal, Prof. & Head, EEE Dept. (Convener-IQAC)
4. Dr. Sachin Yadav, CSE-Dept. (Member, IQAC)
5. Dr. Paramita De, IT Dept. (Member, IQAC)
6. Dr. Manvinder Singh, ASH. Dept (Member, IQAC)
7. Dr. Arvind Mishra, ASH. Dept (Member, IQAC)
8. Dr. Pankaj Goel, ASH. Dept (Member, IQAC)
9. Mr. Gaurav Bhatia, MCA Dept. (Member, IQAC)
10. Mr. Prem Sagar Sharma, MCA Dept. (Member, IQAC)
11. Dr. Shivi Mittal, MBA Dept. (Member, IQAC)

Following members were not present:-

1. Dr. Dinesh Kumar Singh, ECE Dept. (Member, IQAC)
2. Dr. Jay Singh, EEE Dept. (Member, IQAC)
3. Dr. Abhishek Sharma, ME Dept. (Member, IQAC)

The meeting started with welcoming of new members joining the IQAC. Major points of discussion are summarized as:-

- The audit format was reviewed and a new Annexure related to Course file verification was introduced. The course file of faculty members shall be audited on the basis of the added annexure.
- The audit of central facilities should also be carried out separately.
- The ATR submitted by different departments should be reviewed.
- Students' Feedback as well as feedback from other stake-holders needs to be reviewed by the team. In addition, the action taken on comments/suggestions given by different stake-holders needs to be verified at departmental level.

The meeting ended with vote of thanks to The Chair.


Dr. Mohit Bansal
Convener- IQAC GLBITM


Dr. Rajeev Agrawal
Chairman, IQAC GLBITM
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