

Date: 13th Sept. 2022

A Report of Faculty Induction Program (FIP)

Resource Person: Head of individual committees & HODs (Total No. 15)

Event Date: 10th September 2022

Event Time: 02:00PM onwards

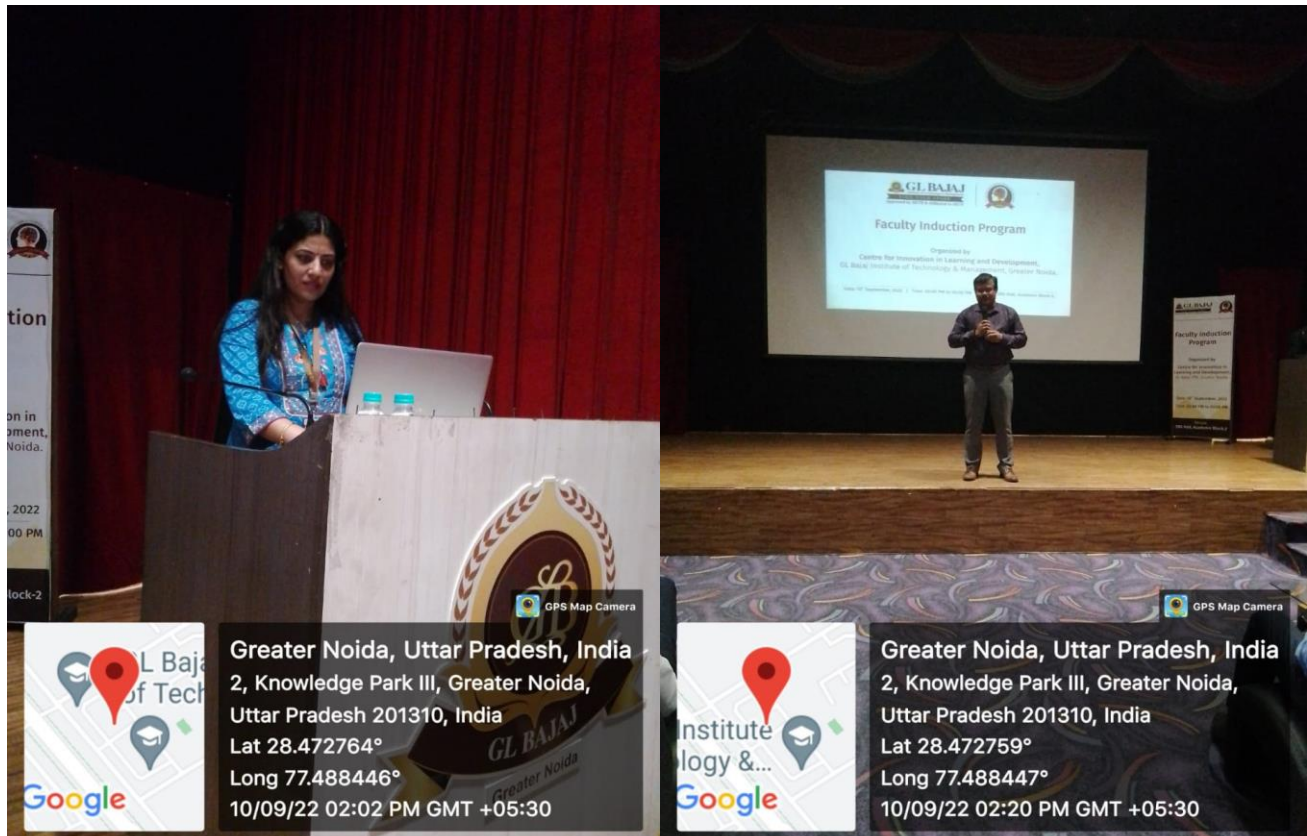
Event Venue: SBG Hall, 2nd-floor AB-II.

No. of Participants: 63 (EEE-7, MCA-6, ME-2, ECE-6, MBA-8, IT-5, CSE-22, CE-1, AS-5, Library-1)

The objective of the FIP: To make aware of the functioning of individual institute committees/cells.

The outcome of the Seminar: Able to adhere to the rules & regulations of the institute.

For the development of an organization, every employee must adhere to the rules & regulations of the institute. We believe everyone is giving their best to the institute and is aware of all department/center policies/facilities. There are several faculty members in the institute who have joined recently, they may not aware of the functioning of the exam cell, R&D Cell, women grievance cell, DSW, IIC, etc., For such newly joined faculty members, IQAC and CILD jointly organized a Faculty Induction Program (FIP) dated 10th September 2022. A huge no. of faculty members, i.e., 63 attended the program.









FIP was started with the event introduction by **Mrs. Priyanka Datta**, Assistant Professor, EEE Department. Further as per the schedule of the event, **Prof. Manas Kumar Mishra**, Director-GL Bajaj ITM shared the information about the institute and also motivate the faculty members by transferring the key attributes of faculty contributions, i.e., academic engagement, research progression, operations & policy, outreach & branding. He focused on creating digital portfolio, research domain, network for research collaboration, policy & operational benchmark, and improvise for faculty members. After the address by Director sir, all the respective committee heads shared their views and rules & regulations of the individual policies.

Dr. Dinesh Kumar Singh, Head Exam Cell presented the examination policy and discussed about question papers, invigilation & evaluation, etc., **Dr. R.P. Ojha**, Head IQAC discussed about quality assurance and focused on teamwork. Also, he had a deep discussion on NBA as well as the NAAC process.

Dr. Shashank Awasthi, Dean Strategy discussed about the successive planning and suggested everyone follow this. He discussed about the strategies followed by everyone for the betterment of the institute as well as self. **Dr. Prashant Mukherjee**, Head Grievance redressal cell (faculty/staff) discussed the types of grievances. He requested all to work with honesty and if facing any issue related to the grievance, please report to the respective committees for any grievances either in person or in writing.

Dr. Madhu Sharma Gaur, Head of Women Grievance Redressal Cell (WGRC) discussed about committee & committee members and showed the policy through the institute website. As per her discussion, WGRC has solved the cases received in previous years. **Dr. S.P. Dwivedi**, Head of R&D presented the policy and insisted to write more research papers and focus on citations as well. **Dr. Shradha Gupta**, Head of IIC presented the policy, functioning & achievements of IIC.

Dr. Arun Biswal, Head Library presented the working of the institute library and showed the digital library through the institute website. At the last, all heads of departments, **Dr. Satyendra Sharma** (HOD-ECE), **Dr. Mohit Bansal** (HOD-EEE), **Dr. Sansar Singh Chauhan** (HOD-CSE), **Dr. Prashant Mukherjee** (HOD-CE), **Dr. Madhu Sharma Gaur** (HOD-MCA), **Dr. Vinod Kumar Yadav** (HOD-ME) shared about their respective departments.

Dr. Jay Singh, Head, CILD concluded the faculty induction program. He, on behalf of CILD & the entire GL Bajaj family, conveyed his sincere thanks to each and everyone who directly and indirectly helped to make the event successful. Dr. Singh said that all rules & regulations, and policies are to develop responsive & accountable attitudes among the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

Regards

Mrs. Priyanka Datta
Asst. Prof. & Coordinator -CILD
GL Bajaj Institute of Technology and
Management, Greater Noida

Dr. Jay Singh
Prof. & Head - CILD
Member - IQAC
GL Bajaj ITM Gr. Noida

Enclosure: (1) Event Schedule



Program Schedule

(Venue: SBG Hall, Date: 10th September 2022)

S. No.	Name of Department /Cell/ Committee	Duration
1	Event Introduction by Mrs. Priyanka Datta(Coordinator, CILD)	02:00pm-02:05pm
2	Introduction of the Institute	02:05pm-02:15pm
3	Dean Strategy	02:15pm-02:25pm
4	HR Dept.	02:25pm-02:40pm
5	Examination cell	02:40pm-02:55pm
6	Internal Quality Assurance Cell (IQAC)/NAAC	02:55pm-03:15pm
Tea Break		03:15pm-03:30pm
7	Dean Student Welfare (Proctorial, Cultural, NSS, etc.,)	03:30pm-03:45pm
8	Grievance Redressal Committee (All faculty & staff)	03:45pm-03:55pm
9	Research & Development (R&D), IIC	03:55pm-04:15pm
10	Central Library	04:15pm-04:25pm
11	Head of all the departments	04:25pm-04:55pm
12	Vote of Thanks by Dr. Jay Singh, Head, CILD	04:55pm-05:00pm