



G. L. BAJAJ INSTITUTE OF TECHNOLOGY AND MANAGEMENT, GREATER NOIDA



ODD SEMESTER, SESSION : 2020-21

ACADEMIC CALENDER B.Tech. III, V, VII / MCA III, V / MBA III Semester

JULY							AUGUST						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	5	31					1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
W:23 (T:10, Other:13) H:8							W:19 (T:19), H:12						
20 Jul : Registration for classes of Odd Sem Classes (Old Students)							01 Aug: Eid -Uz-Zuha(Bakrid)*						
20 Jul : Commencement of classes (Online mode)							03 Aug: Rakshabandhan						
All Saturday & Sunday : Weekend Lockdown*							12 Aug: Janamshtami						
							15 Aug: Independence Day Celebration						
							04 Aug to 20 Aug : Online External Practical Exam 2019-20 (Final Yr)						
							All Saturday & Sunday : Weekend Lockdown*						
SEPTEMBER							OCTOBER						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	
W:22 (T:17, E:5), H:8							W:21 (T:21), H:10						
08 Sep onwards : AKTU External Exam Final Year, 2019-20							2 Oct: Gandhi Jayanti, 3 Oct & 24 Oct Sat. Off						
All Saturday & Sunday : Weekend Lockdown*							01 Oct to 08 Oct : Sessional Test-I						
							09 & 10 Oct: Int.conference ICCEDE 2020 by MCA						
							21 Oct to 23 Oct: Make-up Test of ST-1						
							25 Oct: Dushera						
NOVEMBER							DECEMBER						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
30						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
W:17 (T:12, E:5), H:13							W:22 (E:23), H:9						
12 Nov to 16 Nov : Deepawali Vacations, 28 Nov Sat. Off							1 Dec & 4 Dec: Internal Practical Examination & Project Viva						
20 Nov : Last Day of Teaching							7* Dec: End Semester University Exams (Tentative)						
21 Nov : Founder's Day							25 Dec. : Christmas Day, 12 & 26 Dec. Sat Off						
23 Nov to 27 Nov : PUT (Whole Syllabus)							25 Dec. : Alumni Meet						
30 Nov : Guru Nanak Jayant													

Note: A separate activity calendar will be issued by all departments comprising their departmental technical, cultural, sports, co-curricular and extra-curricular activities / events planned for Odd Semester 2020-21.

INFORMATION FOR THE FACULTY :

1. Prepare date-wise lecture plan, submit it to the respective Head of the Department latest by 20.07.2020. Attach a copy of the lecture plan to the course file of the subject.
2. The lectures will be delivered in online/offline (class room) or blended (Online + Offline) mode following the protocols related to Covid-19 by AKTU/AICTE/Govt. of India.
3. Additional doubt clearing classes through online mode may be arranged for weak students or for students who have missed the classes due to unavoidable circumstances.
4. The academic calendar may further be modified subject to conditions existing due to Covid-19 pandemic and guidelines issued by Ministry of Health, Home and HRD.
5. The attendance of online/offline classes should be uploaded on SIM / Moodle on daily basis.
6. Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within two days and ensure the uploading of marks on SIM/Moodle.
7. No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HOD is must.
8. All are required to take proper permission from respective HOD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
9. Offline exams: Invigilation duty has to be performed as per the schedule by exam cell. In case of any absence, a substitute must be provided by the concerned faculty.
10. For Online exams: The faculty must prepare the question paper as per Central Exam Cell guidelines and upload the same on ERP for moderation. After, moderation, the exam cell of the respective department will finalize and circulate the paper among students 15 minutes before the commencement of examination through ERP/Moodle/email.

GUIDELINES TO THE STUDENTS

1. Students registering themselves after commencement of classes shall be liable to deposit the fine.
2. All Sessional tests will be of 3 hrs duration (ST from Unit 1 & 2 and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in sessional tests / PUT.
4. List of students having shortage of attendance will be displayed/informed to the students by the departmental one week before the commencement of sessional tests/exams.
5. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
6. RAGGING is a punishable offence; all are required to refrain from it. FIR shall be lodged against culprit, as per orders of Hon'ble Supreme Court.
7. The students are advised to continuously access their Moodle/SIM account. The records of attendance and performance will be uploaded there.
8. Students are advised to submit their fees in time, failing may lead to non-issuance of admit card for sessional exams.
9. The generation of admit cards for sessional exams is routed through ERP for the session 2020-21.
10. Any student found engaged in malpractices during on/offline exam will be debarred for the exam/s.

(DIRECTOR)