



# G. L. BAJAJ INSTITUTE OF TECHNOLOGY AND MANAGEMENT



## ACADEMIC CALENDAR ODD SEMESTER, SESSION : 2023-24

### B.Tech. III, V, VII / MCA I, III / MBA I, III Semester

AUGUST.2023							SEPTEMBER.2023						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	
W:24, H:07							W:23, H:07						
10 Aug to 14 Aug : Online Registration (B.Tech.7th Sem.)							01 Sep to 14 Sep : Online Registration (B.Tech. 3rd & 5th Sem.)						
15 Aug : Independence Day Celebration							07 Sep : Janmashtami						
16 Aug : Commencement of Classes (B.Tech.7th Sem.)							15 Sep : Commencement of Classes (B.Tech. 3rd & 5th Sem.)						
31 Aug : Rakshabandhan							25 Sep to 30 Sep : ST 1 (B.Tech. 7th Sem.)						
26 Aug : Saturday Off							09 & 23 Sep : Saturday Off						
OCTOBER.2023							NOVEMBER.2023						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
30	31					1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
W:22, H:09							W:20, H:11						
02 Oct : Gandhi Jayanti							01 Nov to 08 Nov : ST-1, B.Tech.-3rd & 5th Sem.						
01 Oct to 10 Oct : Online Registration (MCA & MBA 3rd Sem.)							10 Nov to 14 Nov : Deepawali & Mid Semester Break						
11 Oct : Commencement of Classes (MCA & MBA 3rd Sem.)							23 Nov to 30 Nov : ST-1, MBA 3rd & MCA 3rd Sem.						
24 Oct : Vijaydashmi							27 Nov : Guru Nanak Jayanti						
07 & 21 Oct : Saturday Off							04 & 18 Nov : Saturday Off						
DECEMBER.2023							JANUARY.2024						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				
W:23, H:08							W:24, H:07						
04 Dec to 09 Dec : PUT, B.Tech. 3rd, 5th and 7th Sem.							01 Jan : AKTU Sem. Exam, All courses 1st & 3rd Sem.						
15 Dec : AKTU Sem. Exam, B.Tech. 5th & 7th Sem.							26 Jan : Republic Day Celebration						
22 Dec to 29 Dec : PUT, MBA & MCA 3rd Sem.							06 & 20 Jan : Saturday Off						
25 Dec : Christmas Day													
02 & 16 Dec : Saturday Off													

**Note1:** A separate Academic calendar will be issued for B.Tech. 1st, MBA 1st & MCA 1st Semester on 25.09.2023

**Note2:** A separate activity calendar will be issued by all departments comprising their technical, cultural, sports, co-curricular and extra-curricular activities / events planned for Odd Semester 2023-24.

#### INFORMATION FOR THE FACULTY :

1. Prepare date-wise lecture plan, submit to the respective HOD before to commencement of classes & attach a copy in subject's course file.
2. The attendance should be uploaded on the SIM / Web Portal on daily basis.
3. Answer Copies of ST /PUT should be evaluated and shown to the students within three days and ensure the uploading of marks on the SIM.
4. No class should be left unattended as per the time table but if inevitable then proper alternate arrangement and intimation to HOD is must.
5. All are required to take proper prior permission from respective HOD before availing any type of leave, avoid pre-fix OR suffix type of leaves.
6. Invigilation duty is mandatory as per the schedule. In case of any absence, a substitute must be provided by the concerned faculty.

#### GUIDELINES TO THE STUDENTS

1. Students registering themselves after commencement of classes shall be liable to deposit the fine (Rs100/- per day w.e.f. last registration day).
2. All Sessional tests will be of 3 hrs. duration (ST1 from Unit 1 & 2 and PUT from the whole syllabus).
3. All are required to maintain minimum 75% of attendance (in each theory and practical subjects) for appearing in sessional tests / PUT.
4. List of students having shortage of attendance will be displayed on the departmental notice board before commencement of each exam.
5. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
6. No extra classes will be conducted, therefore, student are required to maintain their attendance in regular classes.
7. RAGGING is a punishable offence, all are required to refrain from it. FIR shall be lodged against culprit, as per order of Hon'ble Supreme Court.

(DIRECTOR)