

Policy for Improving Academic Performance of Weak Students

Identification of Weak Students

During First year of studies

1. The students who have secured less than 65% aggregate marks or PCM less than 60% or having less than 60% marks in mathematics subject or year back students will be considered 'weak students'. However, if timely steps are taken right at the beginning, then the worst performance of such students can be avoided to large extent.
2. There should be Institute counseling cell headed by a senior professor. Counseling cell will monitor progress of weak students and mentorship.
3. At the start of the new academic session, the academic section of the institute will provide information in the format-I, about the probable weak students among the new entrants, based on their marks/ rank in the entrance test, or on the basis of marks percent in the qualifying marks.
4. Course coordinator should be appointed for every thirty students. Since the course coordinator is in a better position to identify weak students; therefore, the course coordinator should identify weak students on the basis of class attendance, class performance, ability of the student to solve assignment and tutorial problems, and performance in class tests. After 1st sessional test again progress of the weak student should be monitored as per format- II.
5. A meeting should be convened and reasons must be discussed with HOD in presence of counseling head. The minutes of meeting should be communicated to Director/Dean (Acad.). The Faculty Counselors appointed in the Institute Counseling Cell can also obtain meaningful information (as stated above) about the weak students through batch-wise appointed Students' counselors
6. Step no. 4 should be repeated after 2nd sessional test as well.

During Second year onwards studies:

7. For second year onwards, the identification of weak students will be on the basis of their first year result, report of the In-charge first year.
8. Step No. 4 and 5 should be repeated for continuous assessment of the progress of weak students.
9. For weak students, regular classes should be conducted on weekend. They should be properly counseled. Their attendance should be closely monitored and informed to them.

Note: - But it should be kept in mind that in any way they should not feel discriminated. They should be identified as slow learners and should not be made target by other students. Hence role of class counseling is of utmost importance.

FORM W-1

S. No.	Roll No	Name	Branch and Year	10+2 Marks Aggregate (%)	PCM(%)	Maths marks	Year back	Remarks

FORM W-2/3

Branch:

Year:

Sem.:

Section:

S. No.	Roll No	Name	Class Attendance*		Performance in 1 st /2 nd sessional test**	Ability to solve tutorial problems***	Performance****	Remarks
			%	Grade				

Use following abbreviations to prepare the report:

*/ ** Below 30% (Poor/Below Average - BA), Between 30%-60% (Average-A), Between 60-75% (Above Average-AA), Above 75% (Good-G)

*** Poor (Below Average-BA), Average (A), Satisfactory (S) Good (G)

**** Improved /Not Improved (I/NI)

FORM W-4

Branch:

Year:

Sem.:

Section:

S. No.	Roll No	Name	Class Attendance*		Performance in Pre Univ. Test**	Ability to solve tutorial problems***	Performance****	Int. marks (50)	Ext. marks (100)	Total marks (150)	Performance	Remarks
			%	Grade								
1	101	ABC			58		I	32	42	74	I	

Use following abbreviations to prepare the report:

*/ ** Below 30% (Poor/Below Average - BA), Between 30%-60% (Average-A), Between 60-75% (Above Average-AA), Above 75% (Good-G)

*** Poor (Below Average-BA), Average (A), Satisfactory (S) Good (G)

**** Improved /Not Improved (I/NI)

FORM W-5

Branch:

Year:

Sem.:

Section:

S. No.	Roll No	Name	Status up to			Int. marks (50)	Ext. marks (100)	Total marks (150)	Status after end sem. exam %	Performance	Remarks
			CT1	CT2	PUT						
1	101	ABC	W	W	W	38	65	103	68	I	

W: Weak

**** Improved (I) /Not Improved (NI)

Result Analysis:

Total no. of students:

No. of weak students up to PUT:

<30% :

≥30 % to <40% :

≥40% to < 60% :

≥ 60% to 75% :

≥ 75%