## **Applied Science and Humanities**

#### SOFT SKILLS TRAINING

The Soft Skills Training Team focuses on comprehensive and holistic development of the students to make them "professionally competent and socially sensitive engineers" as envisioned in the vision and mission of the organization. The training focuses on all round development of the individuals in accordance with the industry needs.

#### SCOPE

The scope of the team extends to the students, staff and faculty of the organisation. The prime focus is to impart quality soft skills training to anyone who needs it. It believes in making the individuals the harbingers of change for a better tomorrow. It covers students in all fields of engineering, including CSE, IT, ECE, EEE, ME, CE, MBA & MCA.

#### PLAN OF ACTION

A planned and structured curriculum is framed keeping in mind the holistic needs of the student. The training team provides more than 100 hrs of meticulously framed sessions in all areas of personality development.

The focus areas are:

- Communication Skills
- Mindfulness and Emotional Intelligence
- Leadership
- Persuasion and Negotiation
- Non Verbal Communication
- Interpersonal Skills
- Competitive Training in English
- Interviews and Group Discussions

#### Career guidance

Teamwork, cooperation, and openness are the values we stand for. We promote collaborative effort over individual learning. We believe that realising our shared cause helps us in self-exploration. We stay away from extremes, value profound thought, and ponder to increase self-awareness. We work on the individuals' overall growth by channelling their ideas, knowledge, and abilities

### Methodology

The training team believes in innovative and inclusive pedagogy. It does not follow a conventional

teaching-learning style. Some training tools are as follows:

- Interactive Sessions
- Problem solving and Critical Thinking activities
- Team Building exercises
- Counselling and Meditation sessions
- Creativity Boosters
- Switch-side Teaching
- Debates and Discussions
- Interview Simulations
- Video simulations
- Concentration games
- Writing marathons
- Tests for personality analysis

# Course Outcome: KNC-101

Unit 1- Students will be able to enable to understand the correct usage of grammar.

.Unit 2- Students will apply the fundament inputs of communication skills in making speech delivery, individual conference, & group communication.

Unit 3- Students will evaluate the impact of interpersonal communication on their performance as a professional & in obtaining professional excellence at the work place.

Unit 4- Students & techniques of persuasion & negotiation would enhance the level of students at multifarious administrative & managerial platform.

Unit 5-Students will able to equip with basics on communication skills & will apply it for practical & oral purposes by being honed up in presentation skills & voice dynamics.