G. L. Bajaj Institute of Technology and Management, Greater Noida

Internal Quality Assurance Cell

Minutes of the Meeting of IQAC (Held on 08/11/2023)

Ref. No.: GLBITM/IQAC/2023/03

Date: 09/11/2023

Venue: HR Room

Members Present:

1.	Dr Manas Kumar Mishra, Director GLBITM	: Chairman
2.	Dr. Rudra Pratap Ojha, Professor, CSE Deptt.	: Head, IQAC
3.	Dr. Shashank Awasthi, Member BoG	: Member
4.	Dr. Dinesh Kumar Singh, Professor, ECE Deptt.	: Member
5.	Dr. Jay Singh, Professor, EEE Deptt.	: Member
6.	Dr. Vineet Sengar, Professor, MBA Deptt	: Member
7.	Dr. Pankaj Goel, Professor, ASH Deptt.	: Member
8.	Dr. Arvind Mishra, Professor, ASH Deptt.	: Member
9.	Dr. Paramita De, Associate Professor, IT Deptt.	: Member
10.	Mr. Gaurav Bhatia, Associate Professor, MCA Deptt.	: Member
11.	Mr. Devesh Tyagi, Assistant Professor, CE Deptt.	: Member
12.	Mr. Santosh Rana (Administration)	: Member
13.	Mr. Rajan Mishra, (Student Representative)	: Member
14.	Mr. Suneel Datt, Registrar	: Special Invitee
15.	Dr. V.R. Mishra, Head-ME, Dean Career Development	: Special Invitee
16.	Dr. M.S. Naruka, DSW	: Special Invitee
17.	Dr. Mayank Singh, Dean R&D	: Special Invitee
18.	Dr. Naresh Kumar, Dean ASCSE	: Special Invitee
19.	Dr. R.K. Mishra, Head-ASH Deptt.	: Special Invitee
20.	Dr. Madhu Gaur, Head-MCA Deptt.	: Special Invitee
21.	Dr. Prashant Mukherjee, Head-CE Deptt.	: Special Invitee
22.	Dr. Sansar Singh Chauhan, Head-CSE Deptt.	: Special Invitee
23.	Dr. Satyendra Sharma, Head-ECE Deptt.	: Special Invitee
24.	Dr. P.C. Vashishth, Head-IT Deptt.	: Special Invitee
25.	Dr. Mohit Bansal, Head-EEE Deptt.	: Special Invitee
26.	Dr. Vikash Tripathi, Head-MBA Deptt.	: Special Invitee
27.	Dr. Purnendu Shekhar Pandey, In-charge IPR, DGM GLBCRI	: Special Invitee
28.	Dr. Tarun Kumar Gupta, Associate Professor, ME Deptt.	: Special Invitee

Dr. Manas Kumar Mishra, Chairman - IQAC welcomed all the members present in the meeting. He introduced the Dean (Career Development) Dr. V. R. Mishra, Dean (Research and Development) Dr. Mayank Singh, and new inducted members of the IQAC.

Item No. 1. To confirm the minutes of the meeting of 11th IQAC meeting

Chairman IQAC read all points (minutes of meeting) of previous meeting held on 18/09/2023 and asked clarification if any. Members present agreed and approved the same.

Item No. 2. Academic and Administrative Audit of Academic Session 2022-23

Chairman IQAC discussed about the Academic and Administrative Audit of the Institute. The committee resolved to conduct Academic and Administrative Audit of the Institute. Chairman IQAC requested to Head IQAC to prepare the audit schedule with team of auditors to conduct Academic and Administrative Audit. He also requested HoDs to maintain records for the same.

Item No. 3. Feedback from various stakeholders for Academic Session 2022-23

Head IQAC placed the report of the feedback collected from various stakeholders in the meeting. The committee decided to analyse the feedback and suggest the actions to the respective departments in the next meeting. The chair appreciated the efforts of departments in collection of the feedback from various stakeholders.

Item No. 4. Result Analysis of Academic Session 2022-23

The members of the IQAC decided to analyse the result of Academic Session 2022-23. In the meeting it was decided that the result will be compared with the previous year's result subject wise. Chairman IQAC requested HoDs of the concern department to analyse and submit result analysis with feedback to IQAC for further action.

Item No. 5. NAAC Accreditation

Chairman IQAC discussed about the NAAC peer team visit and he further requested all head of departments, Deans, section heads and IQAC members to be prepared for NAAC visit.

Item No. 6. Data collection for NIRF Ranking 2024

Chairman IQAC informed that NIRF 2024 ranking registration has been completed. In this regard, it was requested to the HoDs and Deans to suggest and provide inputs to improve the rank in NIRF. The Head IQAC requested the HoDs of the concern department to collect the higher studies data with proof on priority basis. He also requested training and placement cell to collect the offer letters with proof. Chairman IQAC and Dean R & D suggested to encourage the faculty members to publish more research papers in Scopus and Web of Science as well as in reputed conferences. In-charge IPR requested HoDs to motivate the faculty members to file good patent. The members of IQAC recommended Dr. Rudra Pratap Ojha, Head IQAC to take the NIRF preparation on priority.

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Item No. 7. Green Audit of Academic Session 2022-23

Head IQAC discussed about the need of Green audit / Environment audit and Energy audit of Academic Session 2022-23. The committee agreed to conduct the audit. After detailed discussion, the following members has been identified for conduction of Green audit / Environment audit and Energy audit:

- Dr. Mohit Bansal, HoD, EEE Department
- Dr. Prashant Mukherjee, HoD, CE Department

Chairman IQAC requested the committee members to complete work by end of the month, December 2023 positively.

Item No. 8. Gender Audit

In the meeting, it was decided that to conduct gender audit in the Institute and entrusted the task to the following members:

- Dr. Satyendra Sharma, HoD, ECE Department
- Dr. Vineet Sengar, Professor, MBA Department

The chair requested committee members to complete the Gender Audit Survey by end of the month, December 2023 positively.
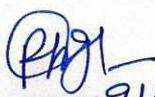
Item No. 9. Any other matter

1. Dr. Pankaj Goel suggested to review the Research and Development (R & D) policy of the Institute. The committee unanimously approved the proposal. After detailed discussion, the following members has been nominated for revision of Research and Development (R & D) policy:

   - Dr. Mayank Singh, Dean (R & D)
   - Dr. Purnendu Shekhar Pandey, In-charge IPR, DGM GLBCRI

   The chair requested the committee members to complete work by end of the month, December 2023 positively.

2. Dr, Jay Singh, Member IQAC and Head Centre for Innovation in Learning & Development (CILD) informed that a faculty induction program for newly joined faculty members was organized on 02/11/2013. The chair appreciated the sincere effort of CILD for successful organization of program.

3. A seminar on "How to enter in Semi-Conductor Industry" was organized by Electrical and Electronics department on 18/10/ 2023. The IQAC members congratulated the Electrical and Electronics department for the event.

4. AKTU Zonal Sports Fest 2023 (Zonal Level) was organized by Dronacharya Group of Institutions, Greater Noida, on 3 and 4 November 2023. In this sports fest, our Volleyball Male and Female team, Kabaddi Female team, Badminton Male and Female team, Basketball Male and Female team, Kho-Kho Male and Female team, Chess Male and Female team, Table Tennis Male and Female team and Athletics Male and

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Female team. A total number of 114 students were participated in the Zonal Sports Fest. Our Institute won 10 Gold Medals, 9 Silver Medal and 2 bronze. The chair congratulated all the participants and winners and sports in-charge Mr. Sonu Sharma for the achievement.

5. The cultural committee organized *"Dandiya Night - 2023"* on 21st October,2023 in association with Dainik Jagran. The chair congratulated cultural committee for successful organization of the event.

6. Seminar on Roadmap to Web Development was organized by the department of Information Technology on 11/10/ 2023. The IQAC members congratulated the department of Information Technology for the event.

7. Internal Hackathon Neuro Nest was organized by the department of Information Technology on 20/10/ 2023 and 27/10/2023. The IQAC members congratulated the department of Information Technology for the event.

8. Seminar on Generative AI and Future jobs was organized by the department of ASCSE on 26/09/ 2023. The IQAC members congratulated the department of ASCSE for the event.

9. Internal Hackathon Smart India Hackathon-2023 (ONLINE) organised by Department of Computer Science & Engineering on 23/09/2023.

10. Department of Mechanical Engineering was organized an event CII-MAJESTIC SKILL WILL LEAD on 03/11/2023.

11. Head IQAC informed the achievements of the students in various events outside the institute:

   (a) Pragati Singh and Saurabh Sinha- (CSE-AI), Raunak Sharma and Aman Singh-(CS-AIML), Secured 1st position in EmpowerHer Hackathon Organized by IEEE IIT-Delhi Student Branch held on 14-15 October 2023.

   (b) Garbit Sharma- (CSE-AIML), Secured 1st position in Creatara Mobility in Technical Category at Hacktara 2023, organized by IIT Delhi, on 20/09/2023.

   (c) Aditya Srivastava- (AIDS) in Top ten among 800 participants in developer augmentation hackathon powered by Quine supported by Microsoft Azure and Reskill. Dated on 18/11/2023.

   (d) Pratyush Singh Chauhan and Kushagra Saxena-(CSE-AIML), secured 3rd position at the HACKOUT HACKATHON organized by headout on 30th October - 5th November 2023.

   (e) Aman Gupta, Prarthana Agrawal and Shashank Kumar (CSE), secured 1st position in WECare Gen AI/Deep solve HACK-AI-THON organized by DTU on 15th October – 1st November 2023.

   (f) Arya Patel, Angel Patel - (CSE) and Anshika Tiwari (IT), secured 3rd position in LearNowX/Srinkhla (Smart Education) organized by LearNowX on 7th October 2023 at Kurukshetra.

   (g) Aman Gupta, Sanskar Garg and Prarthana Agrawal- (CSE), secured 3rd position in LearNowX/Srinkhla (Smart Education) organized by LearNowX on 7th October 2023 at Kurukshetra.

   (h) Aman Gupta, Sanskar Garg and Prarthana Agrawal- (CSE), secured 1st position in WECare Gen AI (Technothrive 23)10th August - 26 September 2023 at DJCSE, Indore.

   (i) Shaikh Nayab Alam, Nilesh Mishra and Himanshu pal - (ME)), secured 1st position in CII-MAJESTIC SKILL WILL LEAD, EDITION -IV on 1st November 2023 at AKGEC, Ghaziabad.

   (j) Vibhor Dwivedi, Prashant Sigh and Nitin Yadav - (ME)), secured 3rd position in CII-MAJESTIC SKILL WILL LEAD, EDITION -IV on 3rd November 2023 GLBITM, Greater Noida.
   The chair congratulated all these students and appreciate the efforts of the departments.

12. Chairman IQAC informed that institute will organize the Diwali fest on 09/11/2023. He requested DSW for arrangement of the event and cultural committee head Dr. Shilpa Choudhary for cultural program.

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13. Head IQAC presented extension activities report which were conducted by the Rotaract Club inside and outside the institute campus:

    (a) Webinar on need for prison reforms in India on 21/09/2023 was conducted under the project Peace and conflict resolution.

    (b) Webinar on menstrual hygiene was conducted on 29/09/2023 under the project Sustainable Menstrual Hygiene.

    (c) To feed animals drive was successfully conducted on 04/10/2023 under the project paw rangers.

    (d) Sanitary napkins donation drive was successfully conducted on 08/10/2023 under the project Shakti.

    (e) Stationary kit donation programme was successfully organized on 08/10/2023 under the project Saakshar.

    (f) Webinar to aware people about blood cancer was successful conducted on 09/10/2023 under the project Blood cancer Awareness.

    (g) Webinar to aware people about breast cancer was successfully conducted on 10/10/2023 under the project Breast cancer awareness.

    (h) Webinar on women empowerment was successfully conducted on 11/10/2023 under the project Women Empowerment.

    (i) A Debate competition was organized successfully on 11/10/2023 under the project Intellect clash.

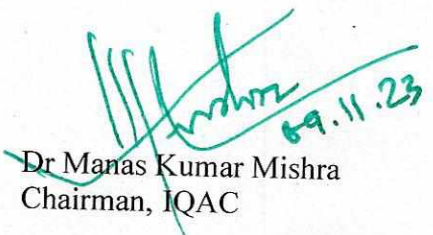   (j) To donate handwashes programme was successfully conducted under the project Handwellness on 14/10/2023.

The IQAC members appreciated the effort of Rotaract Club members and faculty coordinators for conduction of these events.

14. Dean Students' Welfare, Dr. M.S.Naruka, informed activities which were conducted by DSW office inside and outside the institute campus:

    (a) School kit along with Study Table-Chair were donated to Primary School Tugalpur, Block-Dankaur, Gautam Budhha Nagar, U.P.

    (b) Construction of tin shed and distribution of school kit to Primary School Balla Ki Madaiya, Block-Dankaur, Gautam Budhha Nagar, U.P.

15. Chairman IQAC informed that the Institute will be organizing a two days FinXthon Hackathon in Association with Q2 Software on 29-30 November 2023. The chair requested HoD IT to coordinate with different stakeholders and organize the event.

With no further agenda to be discussed, the meeting ended with a vote of thanks to Chair.

Dr. Rudra Pratap Ojha
Head, IQAC

Dr Manas Kumar Mishra
Chairman, IQAC