

**G. L. BAJAJ INSTITUTE OF TECHNOLOGY AND MANAGEMENT, GREATER NOIDA**

**EVEN SEMESTER, SESSION : 2019-20**

**ACADEMIC CALENDER B.Tech.II, IV, VI, VIII / MCA II, IV, VI / MBA II, IV Semester**



JANUARY							FEBRUARY						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	
W:24 (T:12, E:11, Other:2) H:7							W:24 (T:24) H:5						
11 & 18 Jan : Saturday Off							1 Feb : Alumni Meet						
2 Jan : Guru Govind Singh Jayanti							21 Feb : Mahashivratri						
20 Jan : Registration & Commencement of Regular Classes													
26 Jan : Flag Hosting Ceremony / Republic Day Celebration													
"Winter Break will be communicated by the respective HOD"													
MARCH							APRIL						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
30	31					1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
W:22 (T:22) H:9							W: 24 (T:18, E:6), H:6						
9, 10 & 11 Mar: Holi							2 Apr : Ram Navmi						
13 Mar 14 Mar : Sports/Cultural Activates							14 Apr: Ambedker Jayanti						
2 Mar to 7 Mar : Sessional Test (Syllabus-Unit 1&2)							22 Apr: Last Day of Teaching						
20-21 Mar : International Conference (ICSCIS)							24 Apr to 30 Apr : PUT Exam (Whole Syllabus)						
28 Mar: Saturday Off													
MAY							JUNE						
MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					
W:24 (T:4, E:20), H:7							W: 26 (E:9, Other:17), H:4						
1May to 5 May: Internal Practical Examination & Project							6, 13, 20 & 27 Jun : Saturday Off						
6 May : End Semester University Examination							16 Jun to 30 Jun : Summer Break						
7 May : Buddha Purnima													
25 May : Eid-ul-Fitar* (subject to visibility of moon)													

**Total Working Days-144 (Teaching Days-80, Internal Exam Days-12, University Exam Days-33, Other Act. Days-19), Holidays/Off-38**

**Note : A separate activity calendar will be issued by all departments comprising their make-up tests, departmental technical, cultural, sports, co-curricular and extra-curricular activities / events planned for Even Semester 2019-20.**

**INFORMATION FOR THE FACULTY :**

1. Prepare date-wise lecture plan, submit to the respective Head of Department latest by 15.01.2020 and attach a copy of this to course file of the subject.
2. The attendance should be uploaded in the SIM / Web Portal on daily basis.
3. Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within two days and ensure the uploading of marks in the SIM.
4. No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HOD is must.
5. All are required to take proper prior permission from respective HOD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
6. Invigilation duty has to be performed as per the schedule decided by exam cell. In case of any absence, a substitute must be provided by the concerned faculty.

**GUIDELINES TO THE STUDENTS**

1. Students registering themselves after commencement of classes i.e.20.01.2020 shall be liable to deposit the fine.
2. All Sessional test will be of 3 hrs duration (ST from Unit 1 & 2 and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in sessional tests / PUT. List of students having shortage of attendance will be displayed on the departmental notice board before two days from commencement of each sessional exam /tests.
4. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
5. RAGGING is a punishable offence, all are required to refrain from it. FIR shall be lodged against culprit, as per order of Hon'ble Supreme Court.
6. No extra classes will be conducted. Student are required to maintain their attendance in regular classes only

**(DIRECTOR)**